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| --- | --- |
|  | **S:\30 Öffentlichkeitsarbeit\Fotos\Verschiedene Bilder International\CN-Gebäude\CN_Gebaeude_003-1.jpgS:\30 Öffentlichkeitsarbeit\Fotos\Verschiedene Bilder International\CN-Gebäude\CN_Gebaeude_011.jpg** |
|  |  |
|  | **Application Form BLOCK WEEK Seminar** |
|  |  |
| Date of block week:(SS or WS) |  Click here to add text. |
|  |  |
| Lecturer: | Titel: Click here to add text. |
|  | First name: Click here to add text. | Surname: Click here to add text. |
|  |  |
| Home university: | University: Click here to add text. |
|  | Faculty/Dept.: Click here to add text. |
|  | Address: Click here to add text. |
|  | Website: Click here to add text. |
|  |  |
| Title of seminar: | Click here to add text. |
|  |  |
| Type of seminar\*:(Please select one type) | [ ]  International Block Week[ ]  National Block Week[ ]  Excursion | Language of instruction: | [ ]  German[ ]  English[ ]  Others: |
|  |  |
| Contents/description of the seminar: |
| Click here to add text. |
| Important notes:(e.g. language of instruction or specifics of the course) |
| Click here to add text. |

\* In case of doubt, the classification of the “type of seminar” will be made by the dean of studies.

**Your block week seminar in detail**

|  |  |
| --- | --- |
| **Target group:** |  Click here to add text. |
|  |  |  |
| **Maximum number of** **participants:** | Click here to add text. |  |
|  |  |  |
| **Start and time schedule:** | Monday to Thursday: 9 am to 4 pmFriday: 9 am to 1 pm |
|  |  |  |
| **Number of required rooms:** | 1 seminar room is scheduled for the registered group in the required size! |
|  |  |  |
| **Specifics of the room(s):** | Click here to add text. |
|  | Please ask for additional rooms only if they are absolutely needed! |
|  |  |  |
| **Media equipment:**(all regular seminar rooms are equipped with computer, data projector and overhead projector) |
|  |  |
| [ ]  Metaplan board \*\* | [ ]  Flip Chart \*\* |
| [ ]  Presentation equipment | [ ]  Speaker’s desk (depending on availability) |
| [ ]  Television Set | [ ]  Video/TV (depending on availability) |
| [ ]  Video camera with microphone (depending on availability) | [ ]  DVD (depending on availability) |
| [ ]  White Board | [ ]  Black Board |
|  |  |  |
| **Other****Requirements:** | Click here to add text. |

\*\* in case more than one board is needed the availability is depending on the resources of the university.
 Deviations are possible.



Please return your completed form

via e-mail to the International Faculty Office:

s.kohlsaat@hs-osnabrueck.de